



Hotel Room Reservation Sheet ITB automotive conferences 26-28 October 2021

Please complete this Reservation Form and send it to the Reservations Department
E-mail to mhrs.shamp.reservation@marriott.com Fax No: 86-21-36698846

Guest Name (Mr. / Ms. / Mrs) _____
Circle one Last Name First Name

Telephone _____
Country code / area code / number

Fax _____ Email _____
Country code / area code / number

ARRIVAL DATE _____ DEPARTURE DATE _____

Conference Rate

- Deluxe Room with **one King Bed** RMB 950 net, inclusive of one breakfast.
- Deluxe Room with **two Single Beds** RMB 1050 net, inclusive of two breakfasts.

(Room type request will be arranged subject to hotel room availability)

- To ensure that room space is available, please make your reservation before **October 15, 2021**. After the date any confirmation of the room will be subject to our hotel availability.
- Hotel check-in: 14:00/ Check-out: 12:00.

Special Requests _____

Flight/Transfer

ARRIVAL FLIGHT / TIME _____ DEPARTURE FLIGHT / TIME _____

- Limousine pick up from Hongqiao Airport @ RMB500/ Pudong Airport at RMB800. Yes No
- Rate per car / for one way. Maximum 3 persons per car. Airport transfer can only be confirmed with flight details.

Guarantee & Cancellation

- For booking to be considered confirmed - reservation should be guaranteed. Any reservation without credit card guarantee or with invalid credit card will not be applied.
- Within 14 days, any full cancellation will be subject to a cancellation penalty equivalent to the first night's room charge.
- Any no show will result in a penalty equivalent to the room charges of the entire period of stay.

VISA Master Card American Express Diners Club JCB

Credit Card Number _____ Expiry Date _____

Signature _____ Date _____